

KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)

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P.O. Box 1957- 10101, KARATINA

INTERNAL MEMO

From: Registrar (AA)

Date: 28th September 2021

To: 2021/2022 First Year Students

Ref: KarU/Rg.AA/ 1/Vol. 8

RE: CHANGE OF PROGRAMME IN 2021/2022 ACADEMIC YEAR

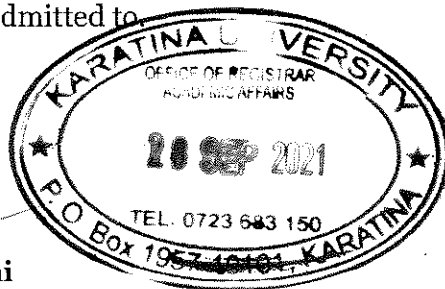
During Special Committee of Deans meeting held on **28th September 2021**, requests for change of programmes by students were considered. The decision for each student is available at their respective Schools. Students are advised as follows;

- 1) Those who **QUALIFIED** are required to:
 - a) Pick their Change of Programme letters at the Admissions Office **Strictly adhering to the Schedule:**
 - i. School of Education and Social Sciences; School of Natural Resources and Environmental Studies and School of Nursing from (**Tuesday, 28th September 2021 from 2:00 pm to 4:30 pm**);
 - ii. School of Agriculture & Biotechnology and School of Business (**Wednesday, 29th September 2021 from 8:00 am to 12:45 pm**);
 - iii. School of Pure and Applied Sciences (**Wednesday, 29th September 2021 from 2:00 pm to 4:30 pm.**)
 - iv. Fill acceptance forms and register for course units with guidance of Administrative Assistants of respective schools after picking their Change of Programme letters.
 - b) Immediately commence studies in the programmes they have been approved to join.
- 2) Those who **DID NOT QUALIFY** to continue with their studies in the programmes they had been admitted to.

Thank you.



Dr. Wangari Gathuthi
Registrar (Academic Affairs)



Cc Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Registrar (P&A)
Ag. Finance Officer
Deans of Schools
Ag. Director ICT
Assistant Dean of Students
School Administrative Assistants