

KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)

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INTERNAL MEMO

FROM: Registrar, AA

DATE: 2nd June ,2022

TO: All Year 2, Year3 & Year 4 Students (2021/2022 AY)

REF: KarU/Rg. AA/1/Vol.8

RE: CONDUCT DURING SECOND SEMESTER 2021/22 ACADEMIC YEAR EXAMINATIONS

The second semester examinations for 2021/22 Academic Year will commence on **Monday 6th June 2022** to **Friday 17th June 2022**. The examinations will be administered at the Main Campus and the School of Business (Town) and in venues specified in the Examinations Timetable.

The common Rules and Regulations for University Examinations stipulates how students ought to conduct themselves during Examinations. This includes but without limitation to the following; ‘

1. Students shall be required to be in possession of a personal, valid examination card, devoid of any unauthorized writings, and which shall be displayed prominently for scrutiny by the invigilator(s).
2. Students are responsible for correctly noting the dates, times and venues of their examination.
3. A student shall be required to sign examination attendance register for each course of examination undertaken before leaving the examination room.
4. A student must not be found in possession of unauthorized materials; in mobile phones and any other electronic gadget whether on or off, written materials; using desks or sitting next to wall(s) with writings among others.

In view of the above, all students, are advised to strictly adhere to the above mentioned regulations among others as stipulate in the Common Rules and Regulations for University Examinations. Further, **NOTE** that breach of any regulations relating to the conduct of examinations amounts to Examinations irregularity.

Kindly be guided accordingly.

Thank you,



Dr. Wangari Gathuthi
REGISTRAR (AA)



CC: Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Registrar (P&A)
Finance Officer
Ag. Director ICT
Deans of Schools
Heads of Departments
Dean of students
Schools Administrative Assistants