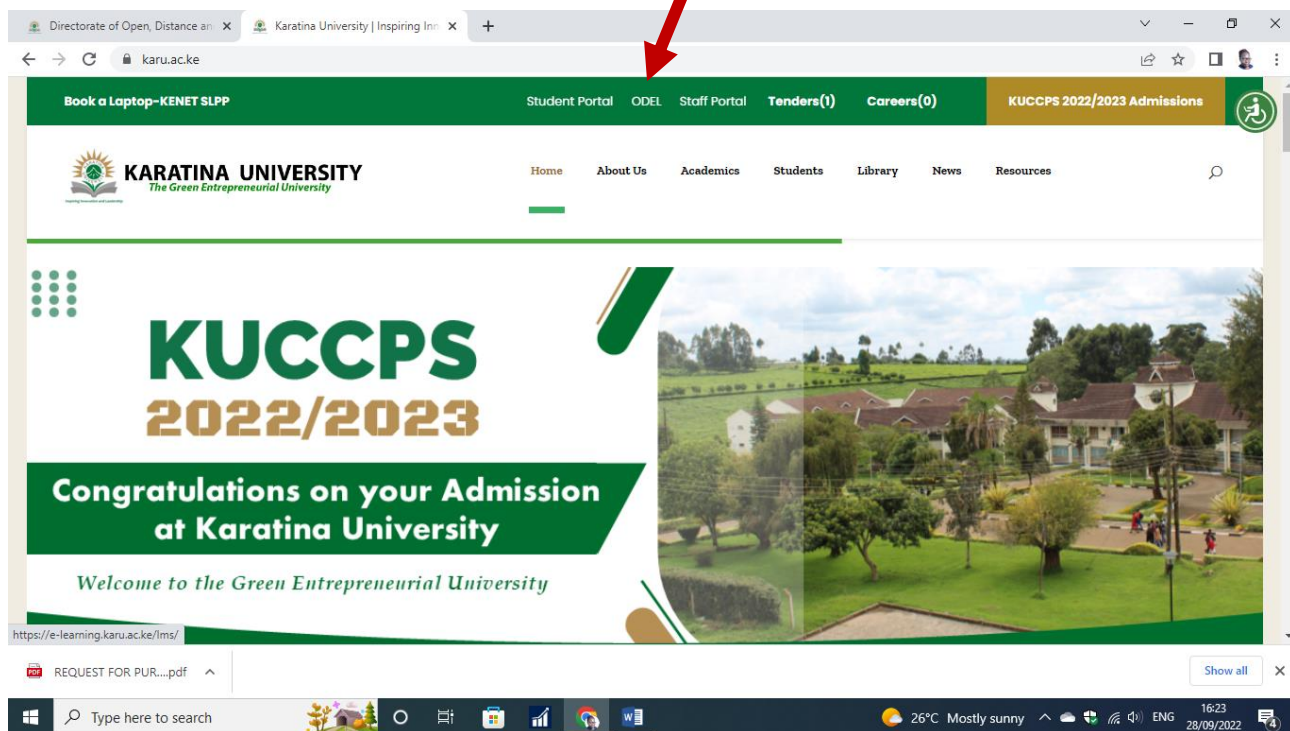


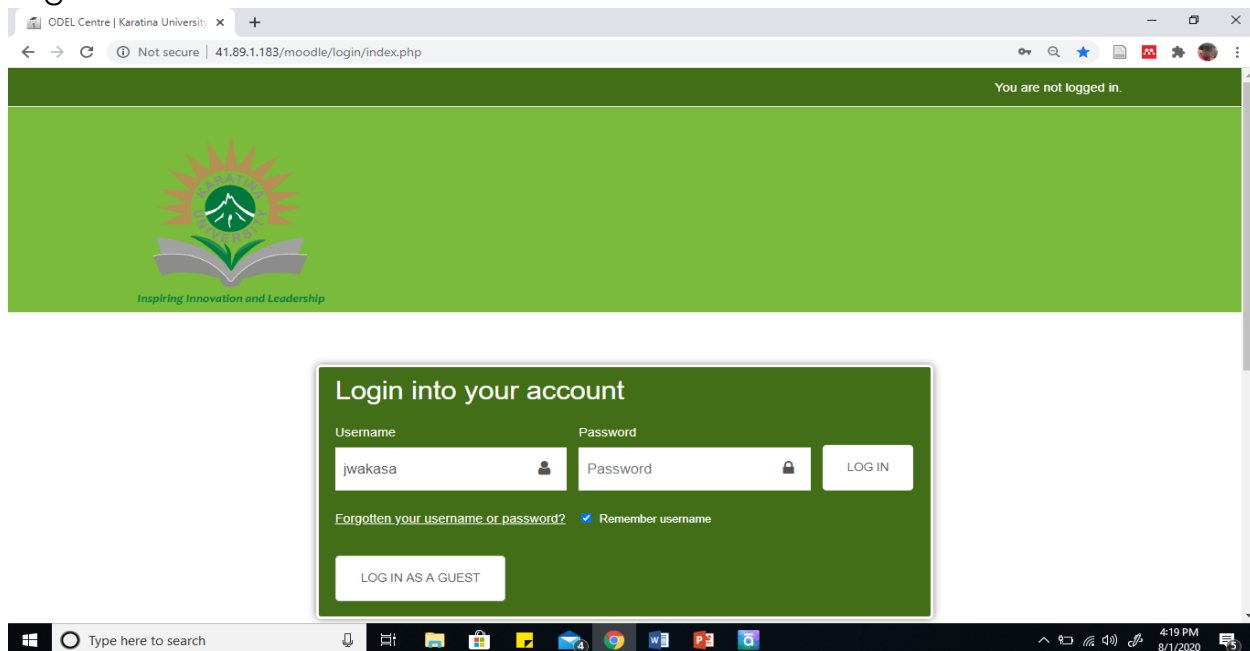
## STUDENTS' GUIDE TO ACCESSING BLENDED LEARNING CONTENT, ASSIGNMENTS AND CONTINUOUS ASSESSMENT TESTS

### LOGIN TO KARATINA UNIVERSITY LEARNING MANAGEMENT SYSTEM (MOODLE)

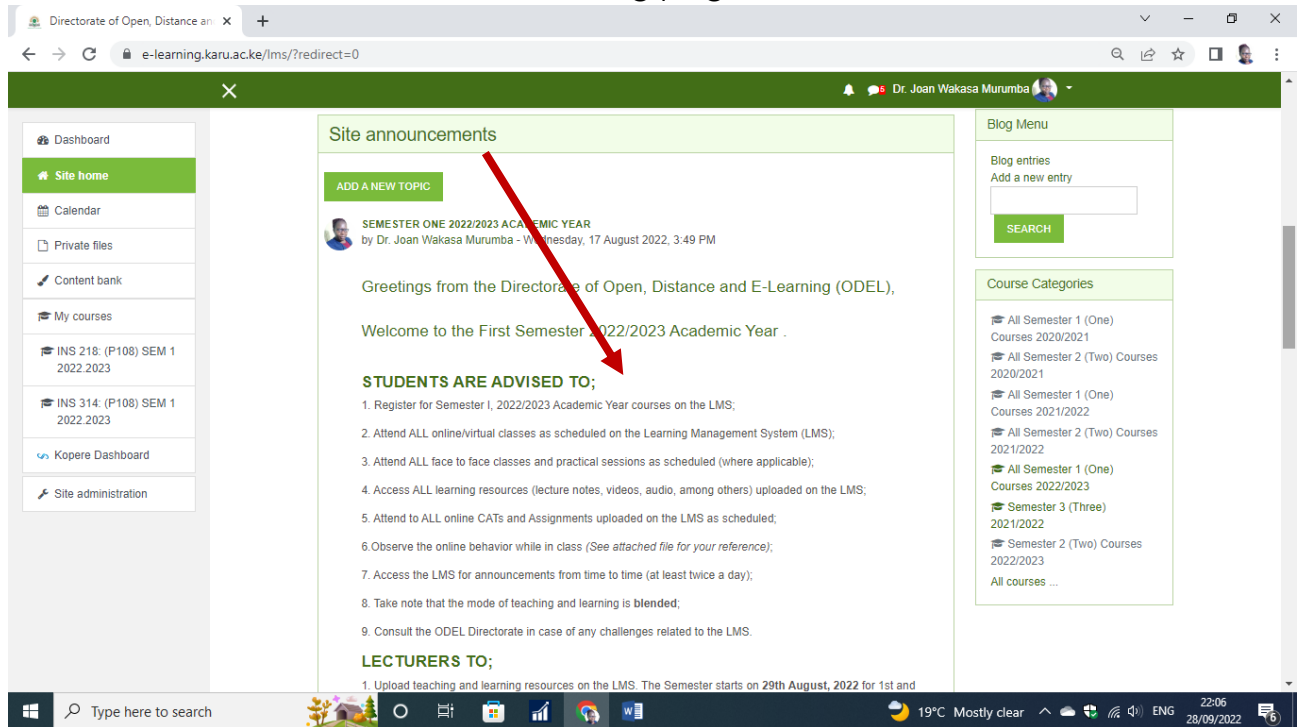
1. Go to Karatina University Website, click on ODEL or directly go to <https://e-learning.karu.ac.ke/lms/>



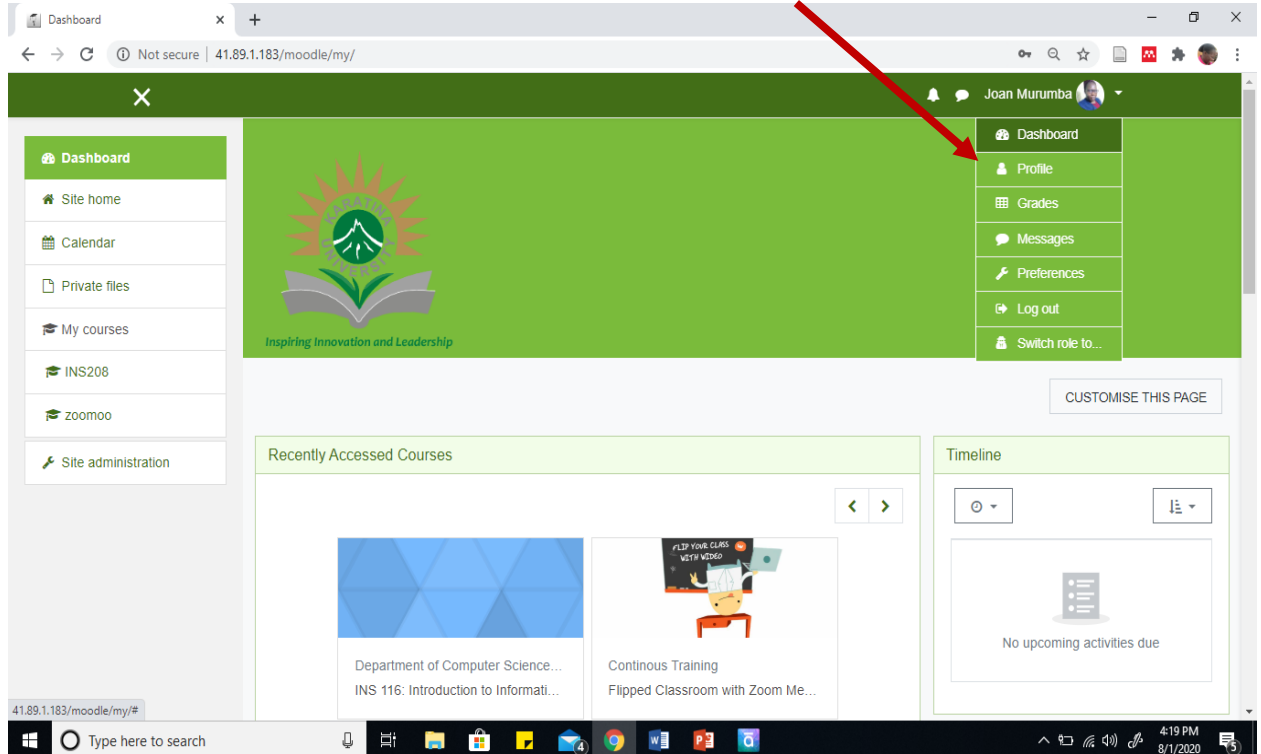
2. Log in to the ODEL Interface



### 3. Read site announcements on the landing page



### 4. Go to your profile to confirm the courses enrolled under your account



5. Click on one of the courses to access the content – First Read the announcement if any, course outline and identify the web conferencing tools (Zoom/Google Meet)

Course: INS 218: Foundations of Knowledge Management

Participants

Badges

Competencies

Grades

Overview

29 August - 4 September

5 September - 11 September

12 September - 18 September

19 September - 25 September

26 September - 2 October

3 October - 9 October

10 October - 16 October

17 October - 23 October

**Announcements**

**INS 218: Course Outline**

Hajric, E. (2018). Knowledge management systems and practices: A Theoretical and practical guide for knowledge management in your organization.

This is a knowledge management book covering the theories, frameworks, models, tools, and supporting disciplines that are relevant to both the student and the practitioner. The goal of this book is to provide a comprehensive overview of knowledge management by examining its objectives, scope, strategy, best practices, knowledge management tools, and so on. The book is structured very much like a textbook, with introductory concepts at the top, more subject-specific discussions in the latter half.

Use the book to enhance your understanding of Knowledge Management

**INS 218 VIRTUAL CLASS**

**JOIN ZOOM VIRTUAL CLASSROOM LIVE**

**JOIN GOOGLE CLASSROOM LIVE**

6. Click on one of the Courses to access the blended content (lecture notes – power point slides, text files, video, audio, images, links) for the courses you have enrolled into.

INS 116: Introduction to Information Science

Participants

Badges

Competencies

Grades

General

Topic 1

Topic 2

Topic 3

Topic 4

Topic 5

Topic 6

Topic 7

Topic 8

**City/town**  
Karatina

**Registration Number / PF Number "No Spaces"**  
0391

**Bachelors Programme (For Lecturers Select "Not Applicable")**  
Bachelor of Science in Information Science

**Privacy and policies**  
Data retention summary

**Course details**

**Course profiles**

INS 116: Introduction to Information Science

INS 121: Information and Knowledge Economy

INS 208

INS 218: Foundations of Knowledge Management

INS 314: Scholarly Journal Publishing

INS 440: Editorial Title Management

Flipped Classroom with Zoom Meeting and Moodle LMS

**Roles**  
Teacher

**Learning plans**

**Reports**

Today's logs

All logs

Outline report

Complete report

Browser sessions

Grades overview

Grade

**Login activity**

**Last access to course**  
Saturday, 1 August 2020, 2:26 PM (now)

**Last IP address**  
197.156.130.111

7. Content will appear uploaded as shown below in form of weeks.

Course: INS 218: Foundations of Knowledge Management

29 August - 4 September

Lecture 1: Introduction to Knowledge Management

A Video on the general overview of Knowledge Management

Information and Knowledge Management

At the end of the lecture the student should be able to:

- i) Discuss various concepts as used in Knowledge Management;
- ii) Differentiate information management from knowledge management;
- iii) Demonstrate understanding of Knowledge Management.

An Introductory Video on Knowledge Management

Introduction to Knowledge Management

8. To access and submit an assignment. Click on the Assignment Icon for the assignment.

Course: INS 116: Introduction to Information Science

INS 116 ASSIGNMENT ONE

ANSWER ALL QUESTIONS

•How do you think information science differs from other subjects or disciplines that are also concerned with information? (15 Marks)

•Is information science a pure or an applied science or both? (15 Marks)

Assignment Due on 25th August 2020 at 8:00 AM.

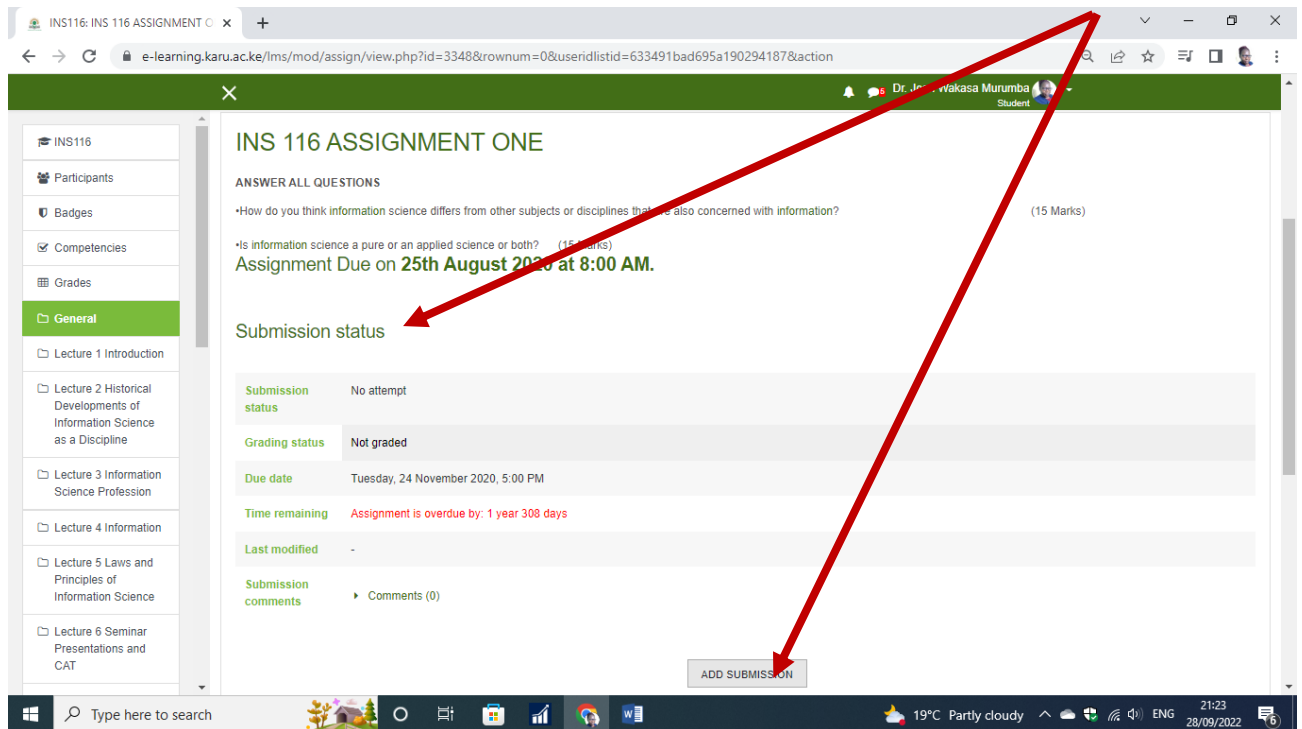
Lecture 1 Introduction

Introduction and Definition of Terms

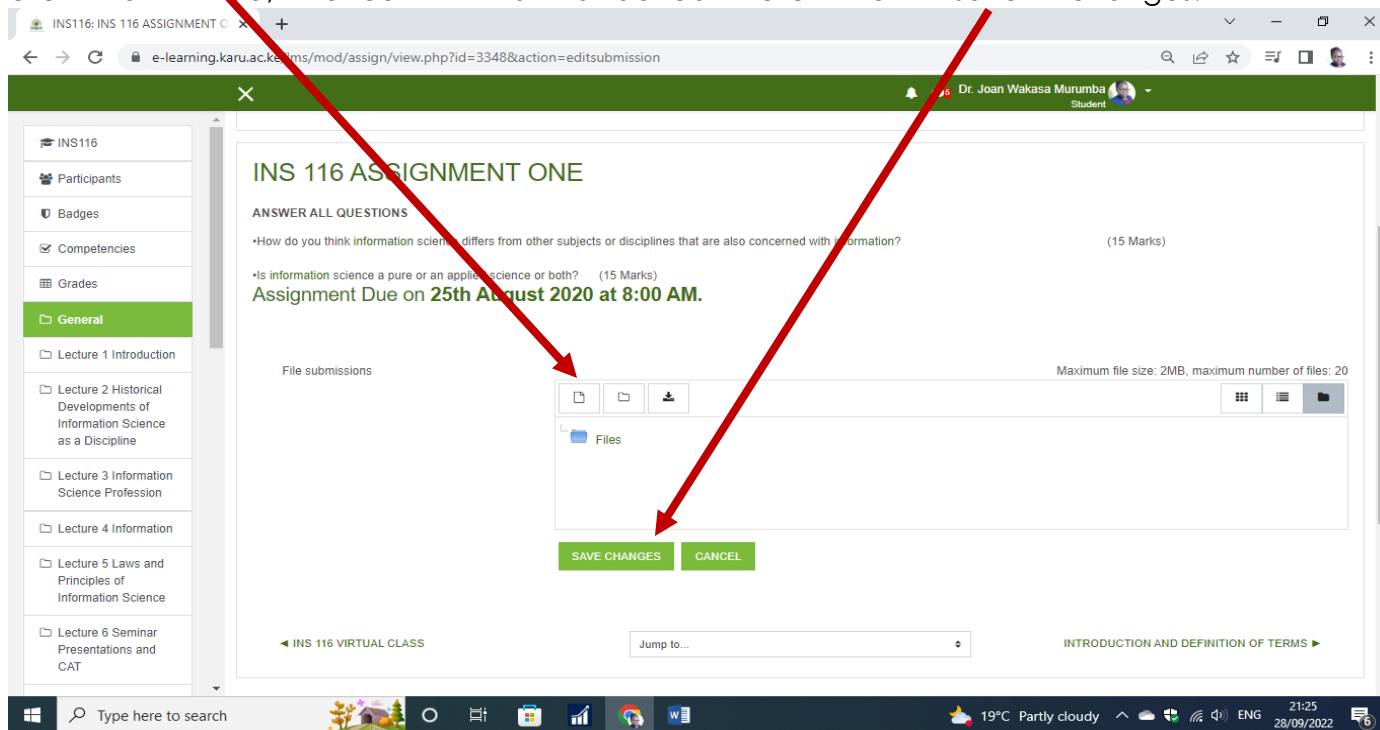
At the end of the lecture the student should be able to:

- i) Describe the concepts related to Information Science;
- ii) Explain the concept of Information Science.

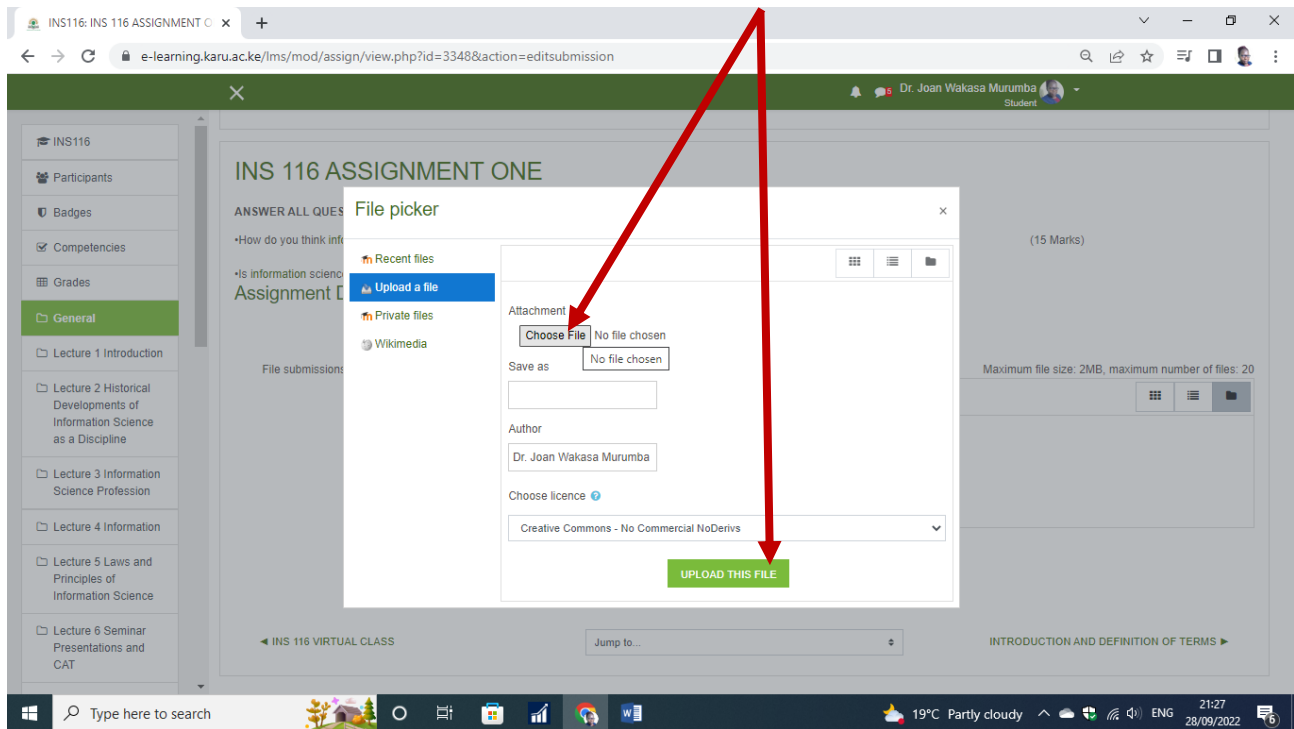
9. After working on the assignment and you are ready to submit, get to the submission status and click on add submission.



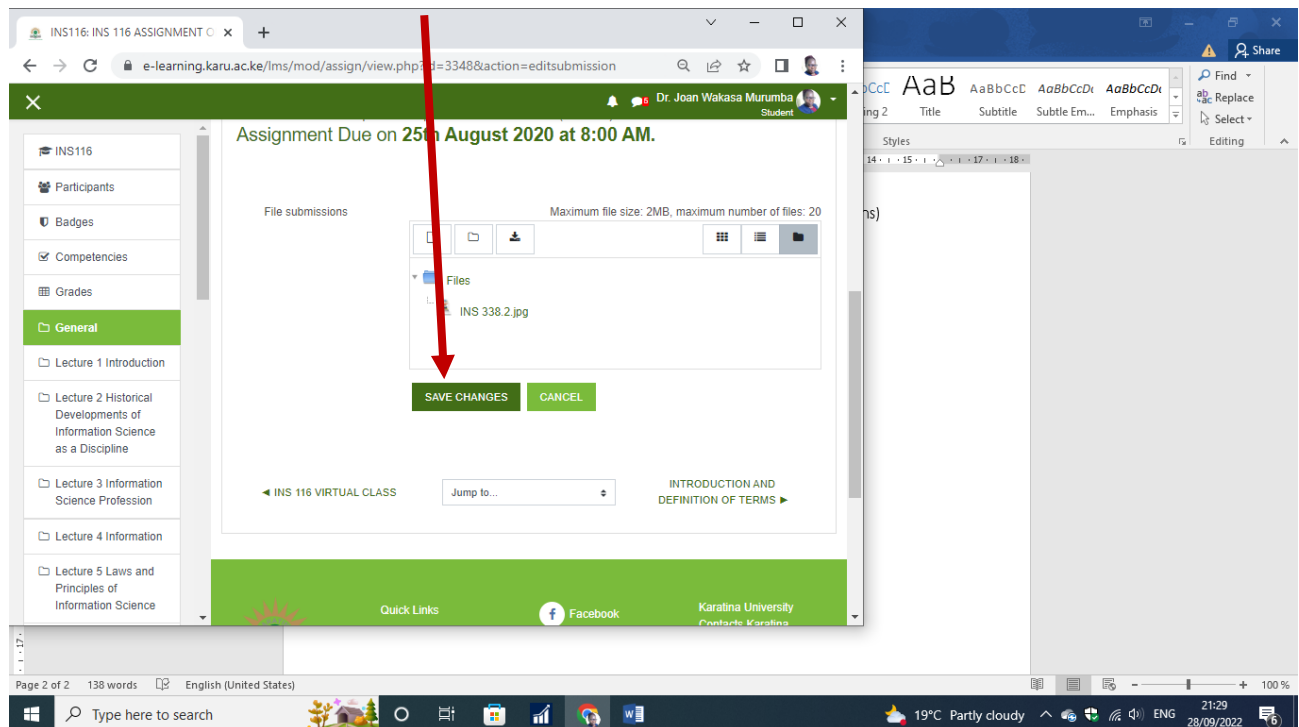
10. A pop box will appear like shown below to allow you retrieve the assignment and click on Add, once it is attached click on save changes.



11. Click on Choose file then Upload,



12. Once uploaded save changes





13. Incase you have uploaded a wrong file, you still remove the submission and resubmit.

The screenshot shows the 'Submission status' page for a student named Dr. Joan Wakasa Murumba. The page displays the following information:

- Submission status:** Submitted for grading
- Grading status:** Not graded
- Due date:** Tuesday, 24 November 2020, 5:00 PM
- Time remaining:** Assignment was submitted 1 year 308 days late
- Last modified:** Wednesday, 28 September 2022, 9:33 PM
- File submissions:** INS 338.2.jpg (28 September 2022, 9:33 PM)
- Submission comments:** Comments (0)

At the bottom of the submission details, there are two buttons: 'EDIT SUBMISSION' and 'REMOVE SUBMISSION'. These buttons are circled in orange. Below the buttons, a message states: 'You can still make changes to your submission.'

The left sidebar shows the course structure for INS116, including lectures 1 through 5. The bottom of the page shows a taskbar with the Windows logo, search bar, and system tray.

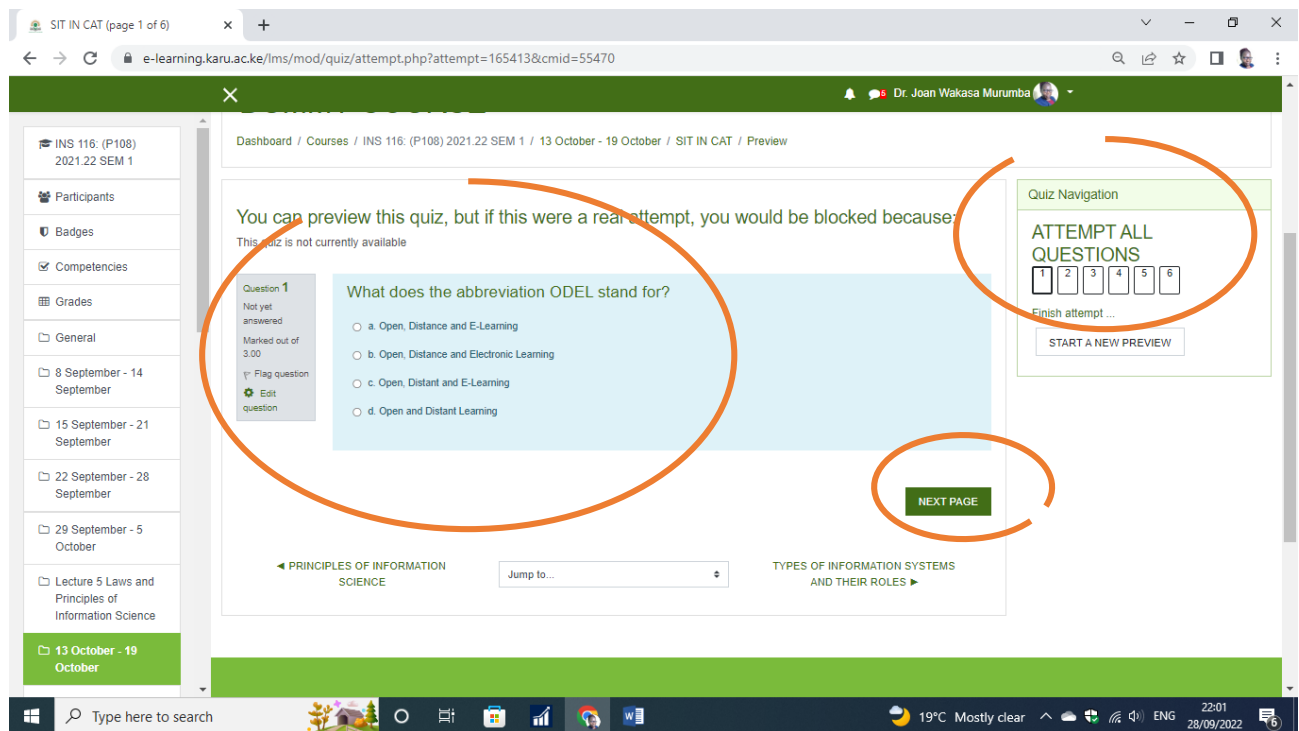
14. Attempt a SIT IN online CAT by identifying the QUIZ Icon as shown below

The screenshot shows the 'Course view' page for INS116: P108 2021.22 SEM 1. The page displays a list of dates and corresponding activities:

- 10 November - 16 November:** CAT TWO - 15TH NOVEMBER, 2021. Attempt all Questions. Ensure you click finish and submit your answers for grading. There are five questions per page. All the best.
- 17 November - 23 November:** Lecture 11: Impact of ICT on Library and Information Profession. ICT and Library and Information Science. At the end of the lecture the student should be able to: i) Discuss the impact of ICT to the Library and Information Science profession.
- 24 November - 30 November:** Lecture 12: Information Science Professionals and Career Prospects. Career Prospects of Information Science Professionals. At the end of the lecture the student should be able to: i) Identify areas of specialization the the field of information Science; ii) Apply different skills in the provision of products and services to user.

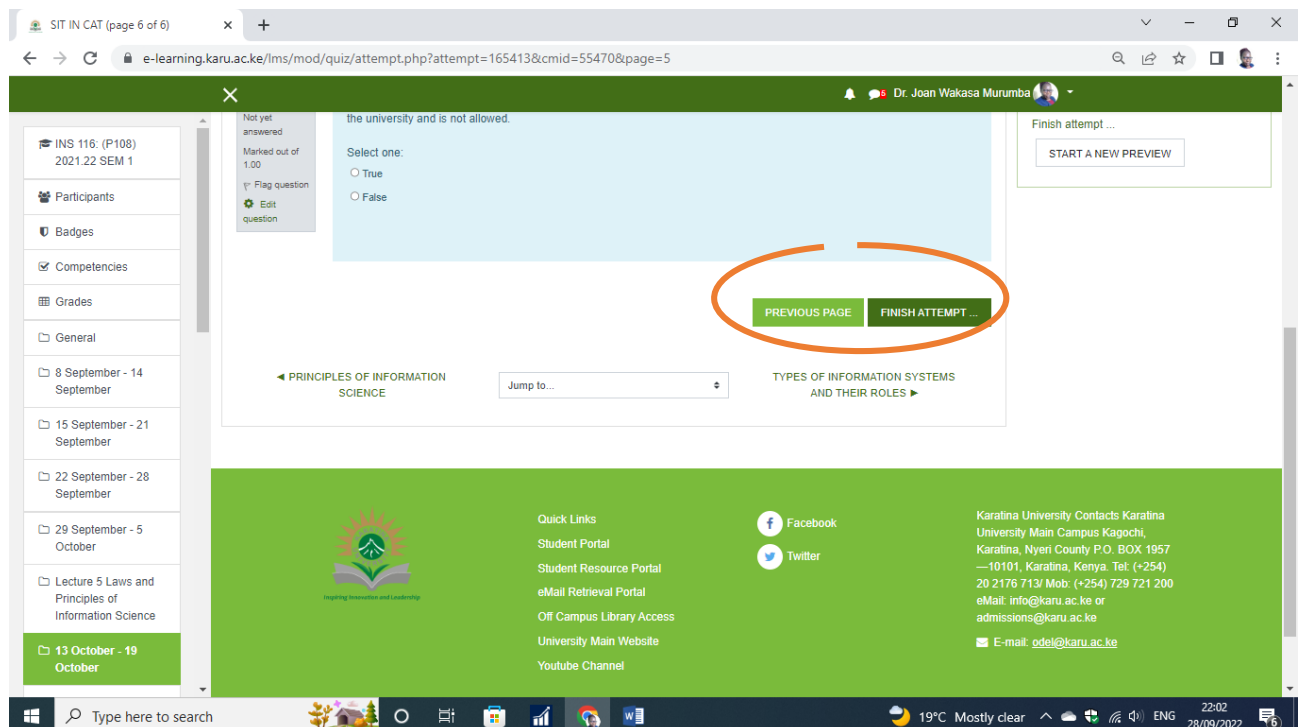
A red arrow points to the 'CAT TWO - 15TH NOVEMBER, 2021' entry, which is marked with a quiz icon. The left sidebar shows the course structure, including lectures 1 through 5. The bottom of the page shows a taskbar with the Windows logo, search bar, and system tray.

15. Click on the quiz icon to access the online CAT and attempt. It could be in the form of multiple choice questions, matching questions, short answer questions, essay, etc.



The above case, is a multiple choice CAT with six questions. Each question on its own page. Once you identify the answer, select and move to the next page.

16. Once you are done click on FINISH ATTEMPT and SUBMIT the quiz.





17. Click on submit all and finish. If you do not your quiz will not reflect for grading.

SIT IN CAT: Attempt summary

e-learning.karu.ac.ke/lms/mod/quiz/summary.php?attempt=165413&cmid=55470

Dr. Joan Wakasa Murumba

ATTEMPT ALL QUESTIONS

1	Not yet answered
2	Not yet answered
3	Not yet answered
4	Not yet answered
5	Not yet answered
6	Not yet answered

RETURN TO ATTEMPT

This attempt must be submitted by Thursday, 29 September 2022, 3:20 PM.

SUBMIT ALL AND FINISH

PRINCIPLES OF INFORMATION SCIENCE

Types to

TYPES OF INFORMATION SYSTEMS AND THEIR ROLES

INS 116: (P108) 2021/22 SEM 1

Participants

Badges

Competencies

Grades

General

8 September - 14 September

15 September - 21 September

22 September - 28 September

29 September - 5 October

Lecture 5 Laws and Principles of Information Science

13 October - 19 October

Quick Links

Student Portal

Facebook

Twitter

Karatina University Contacts Karatina University Main Campus Kagochi, Karatina, Nyeri County P.O. BOX 1957

Type here to search

19°C Mostly clear

22:03 28/09/2022

## Points to Note

- ✓ Enrol for Semester I, 2022/2023 Academic Year courses on the LMS;
- ✓ Attend ALL online/virtual classes as scheduled on the Learning Management System (LMS);
- ✓ Attend ALL face to face classes and practical sessions as scheduled (where applicable);
- ✓ Access ALL learning resources (lecture notes, videos, audio, among others) uploaded on the LMS;
- ✓ Attend to ALL online CATs and Assignments uploaded on the LMS as scheduled;
- ✓ Observe the online etiquette while in class;
- ✓ Access the LMS for announcements from time to time (at least twice a day);
- ✓ Take note that the mode of teaching and learning is **blended**;
- ✓ Consult the ODEL Directorate in case of any challenges related to the LMS.