

**KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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INTERNAL MEMO

FROM: Registrar (AA)

DATE: 28th November, 2022

TO: All First and Second Year Students (2022/2023 AY) **REF:** KarU/Rg. AA/1/Vol.9

RE: **RE-OPENING OF THE ERP SYSTEM FOR ONLINE REGISTRATION OF FIRST SEMESTER COURSES, 2022/2023 ACADEMIC YEAR)**

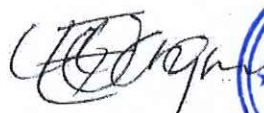
The First Semester of 2022/2023 Academic Year commenced on **Monday, 29th August 2022** and will end on **Friday, 16th December 2022**. Among the timelines of the Semester, was online course registration timeline issued as **Friday, 21st October 2022**. A report on online courses registration post the deadline indicates that a **total of Eight Hundred and Forty-Two (842)** students had cleared their fees balances but had registered less or zero online courses.

This is to bring to your attention that the ERP will be re-opened to allow the above indicated group of students' register courses online between **Monday, 28th November 2022 to Friday, 9th December 2022**. Note that this will be the last chance for reopening the ERP system for registration of First Semester courses, 2022/2023 Academic Year. Students who will not have registered at the end of the given timeline will be expected to defer studies.

Be reminded that First Semester examinations (2022/2023 AY) will commence on **Friday, 2nd December 2022 to Friday, 16th December 2022**.

Be advised accordingly,

Thank you.



Dr. Wangari Gathuthi
REGISTRAR (AA)



Cc: Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Registrar (P&A)
Finance Officer
Ag. Director ICT
Deans of Schools
Heads of Departments
Dean of Students
School Administrative Assistants