

KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)

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INTERNAL MEMO

From : Registrar (AA)

Date: 11th November, 2022

To : All Students in Session, First Semester (2022/2023 AY) **Ref**: KarU/Rg.AA/1/Vol. 9

SUBJECT: SCHEDULE OF REPAIRS AT THE RESOURCE CENTER

All students in session (First Semester, 2022/2023 Academic Year) are informed that there will be repair works on floor tiles in specific classrooms at the Resource Center. The repairs are scheduled to take place from **Monday, 14th November 2022 to 30th November 2022** as provided below:

S/No	CLASS ROOM	REPAIR DATES	DURATION
1	RCH 14	14/11/2022 to 25/11/2022	12 days
2	RCH 5	19/11/2022 to 25/11/2022	04 days
3	RCH 17	23/11/2022 to 30/11/2022	08 days
4	RCH 6	23/11/2022 to 28/11/2022	06 days
5	RCH 8	23/11/2022 to 28/11/2022	06 days
6	RCH 9	27/11/2022 to 30/11/2022	04 days
7	RCH 4A	27/11/2022 to 30/11/2022	04 days
8	RCH 10	27/11/2022 to 30/11/2022	04 days

Students using the affected venues are required to use other available lecture rooms as well as continue with classes on ODeL as per the approved teaching schedule in consultation with their respective lecturers for the indicated period. Therefore, students are required to cooperate to ensure the repairs are completed as scheduled.

Thank you.



Dr. Wangari Gathuthi
REGISTRAR (AA)

Copy to: Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Registrar (P&A)
Finance Officer
Deans of Schools
Dean of Students
Heads of Departments
Academic Staff
School Administrative Assistants