

KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)

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INTERNAL MEMO

FROM: Registrar, AA

DATE: 1st December ,2022

TO: All Continuing Students

REF: KarU/Rg. AA/1/Vol.9

RE: NOTICE FOR ACCESS AND FEEDBACK ON PROVISIONAL ACADEMIC TRANSCRIPTS

The process of consideration and approval of examinations results for 2021/2022 Academic Year by the School Examination Boards and the Senate has since been concluded. Consequently, students can access the provisional academic transcripts through their respective portals.

Additionally, as spelt out in Section 5.3 of Karatina University Common Rules and Regulations, it is the student's responsibility to confirm that the courses taken in each semester are accurately captured in the provisional transcripts with a view of ensuring successful completion of the programme of study.

Regarding the above, and for purposes of consolidating issues (if any) emanating from the provisional transcripts, students are therefore advised to channel such issues identified through the email address (provisionaltranscripts@karu.ac.ke) for verification and correction. Every student must communicate through personal University Email address; any other source shall be disregarded.

Please note that this is to address any issues of missing marks in good time. Find attached a form with details on how to capture required information.

Kindly be guided.

Thank you.



Dr. Wangari Gathuthi
REGISTRAR (ARSA)

Cc:

Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Registrar (P&A)
Finance Officer
Director ICT

Deans of Schools
Heads of Departments
Schools Administrative Assistants

Registration No.	Name	Programme (E.g. BA Criminology, Criminal Justice & Public Safety)	Course(s) with Issue (E.g. UCC 201)	Details of the Issue (E.g. Missing Marks: CAT, Regular Exam, Supp, Special)	Academic Year Offered/taken (Eg. 2021/2022 Academic Year)	Course Lecturer