



KARATINA UNIVERSITY

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Inspiring Innovation and Leadership

EXPRESSION OF INTEREST (EOI) FOR MEDICAL SERVICE PROVIDERS	
REFERENCE NUMBER	KarU/Proc/001/EOI/2022- 2023
ISSUE DATE:	19 th June, 2023
SUBMISSION DEADLINE	10 TH July, 2023

A. BACKGROUND

Karatina University is a Chartered public university in Kenya. Situated 15km North off Karatina town, the University aspires to be one of the leading institutions of higher learning in Kenya and beyond. We offer quality education that is in tandem with the needs and aspirations of the global village as captured in our Vision, Mission and Core Values. Karatina University locality is rich in Agricultural soils and endowed with tourist attractions within the vicinity of snow-capped Mount Kenya. The serene environment makes it an ideal place for learning. This institution started in 2007 as Mount Kenya Campus of Moi University. It had succeeded a Tea Training institute. In 2010 it became Karatina University College, a Constituent College of Moi University. Finally, in 2013, Karatina University was awarded a Charter.

B. CALL FOR EXPRESSION OF INTEREST (EOI)

Karatina University Invites Expression of Interest (EOI) from interested Hospitals/Medical facility to provide medical treatment services for its staff and dependants as follows;

1. Medical facility in Karatina or Nyeri town to offer service to staff members and their dependents. With the services listed in (3) below;
2. Hospital to provide services to Staff members and their dependants with branches in majority of the Counties in the Country, which should include the main cities; Nairobi, Mombasa, Kisumu and Nakuru.

The Hospital/Medical facility should meet the following minimum criteria:

3. The facility be capable of providing the following services (services i to xi) –specialized treatment (xii and xiii) may be sourced separately if not provided by the Medical facility

- i. Outpatient services
 - a. General consultation services
- ii. Dental Services
- iii. Maternity Services, Family planning, and MCH
- iv. Surgical Services
- v. Inpatient services
- vi. Diagnostic Laboratory services
- vii. Pharmaceutical services
- viii. Specialized consultancy engaged by the hospital
- ix. Ambulance services
- x. Ophthalmology and optical services
- xi. Diagnostic radiology services
- xii. Specialized treatment including rehabilitative, oncology and Palliative care
- xiii. Psychiatry/ counselling services

4. Must be National Hospital Insurance Fund (NHIF) accredited.

5. It shall have all the registrations /licenses /approvals/ authorizations required by law in order to provide the services required by the University. The registration includes;

MEDICAL REQUIREMENTS.

- Kenya Medical Practitioners and Dentist license
- Certificate of Registration –Medical Association
- Poisons and Pharmacy Board certificate
- KMLTTB License
- KENRA certificate – Radiology where applicable

NON MEDICAL REQUIREMENT.

- Tax compliance certificate
- CR12 for the last 1(ONE) YEAR
- Certificate of incorporation

6. The facility should have requisite professional indemnity policies as prescribed by the regulating professional body where the same are required to.

7. Shall have capacity to identify staff and their dependants through electronic means.

8. Shall allow the University to make payment only after receipt of intimation and the necessary medical details and after it has ascertained the eligibility of coverage and issued the Pre-authorization.

NOTE: THE UNIVERSITY MAY UNDERTAKE DUE DILIGENCE AND ANY BIDDER MISREPRESENTING FACTS WILL BE AUTOMATICALLY DISQUALIFIED.

C. CLARIFICATIONS

Interested individuals may request for clarification on this Expression of Interest qualification process for up to Seven (7) days before the submission date. Any request for clarification must be sent in writing by a letter, physical mail, or electronic mail to:

The Vice Chancellor,
Karatina University,
P.O. Box 1957-10101.
Karatina.
Email : procurement@karu.ac.ke
cc: vc@karu.ac.ke

Bidders are advised to be checking the websites from time to time up to seven (7) days before the submission date for any uploaded information through clarification/addendum.

D. SUBMISSION INSTRUCTIONS

The Expression of Interest together with any accompanying documents, should be submitted in sealed envelopes clearly labelled '**EXPRESSION OF INTEREST FOR MEDICAL SERVICE PROVIDERS**' and be addressed to:

The Vice Chancellor,
Karatina University,
P.O. Box 1957-10101.
Karatina.

Bidders should submit two (2) copies: **one ORIGINAL and A COPY OF ORIGINAL** of the EOI. The documents should be dropped at the tender box situated at **Administration block, Karatina University Main Campus, Kagochi**. Bids that cannot fit in the tender box should be submitted to the Procurement Office on or before the submission deadline.

The EOI documents should be deposited so as to be received on or before **10th JULY, 2023 at 12.00 Noon**

Opening of the EOI documents will take place immediately thereafter at the Karatina University **Conference Hall, Main Campus at 12.00 Noon** in the presence of the bidders or the bidders' representatives who choose to be present.

Only firms pre-qualified under this procedure will be invited to submit their Technical and Financial proposals under the Request for Proposals (RFP).

Karatina University reserves the right to accept or reject applications made pursuant to this request at its own discretion without assigning any reason thereof.

Head of Procurement Department
Karatina University