



KARATINA UNIVERSITY

P.O. BOX 1957-10101, KARATINA

Tel: 020 2176713/+254 0729721200, Email: info@karu.ac.ke, procurement@karu.ac.ke

Web: www.karu.ac.ke

ADDENDUM NOTICE

Karatina University notifies eligible bidder of addendum number 2 on clarification/correction of the **Tender document for supply, delivery, testing, installation and commissioning of ICT Equipment.**

ITEM	TENDER NO	TENDER NAME	ELIGIBILITY	CLOSING /OPENING DATE	CLOSING /OPENING TIME
1.	KarU/OT/001/2024-2025	TENDER FOR THE SUPPLY, DELIVERY, TESTING, INSTALLATION AND COMMISSIONING OF ICT EQUIPMENT	Open	8 th October, 2024	11:00 Am EAT

All Interested and eligible bidders are hereby notified that the **tender for the supply, delivery, testing, installation and commissioning of ICT equipment** submission date has been extended from **30th September, 2024** to **8th October, 2024** at 11:00Am E.A.T

Further the Technical Criteria has been amended as follows: -

No	Amended Criteria	Score
1	<p>Criteria number one (1) Corporate capability and past experience has been amended as follows</p> <p>Show Proof of having supplied and delivered ICT Equipment in at least three (3) Public/Private Organizations.</p> <p>NB. Evidence required should be copies of at least three (3) LPO's or three (3) Copy of contracts indicating that the goods were supplied successfully</p> <p>a) Attached Evidence</p> <ul style="list-style-type: none">• Contracts/Lpos 5Million and above - 40 points• Contracts/Lpos between 4Million-5Million - 32 points• Contracts/Lpos between 3Million-4Million - 24 point• Contracts/Lpos between 2Million-3Million - 16 point• Contracts/Lpos between 2Million-1Million - 8 point• Contracts/Lpos below 1Million - 0 point	40 Points

2	<p>Criteria number Two (2) Delivery Plan has been amended as follows</p> <p>Bidders should submit commitment letters on their letterhead indicating the following;</p> <p>a. Delivery timeline in weeks from the date of contract signing (15 Marks)</p> <ul style="list-style-type: none"> • 5-10 days - 15 points • 10-20 days - 10 points • 20-30 days - 5 point • Above 30 days - 0 point <p>b. Number of days to carry out testing of delivered Equipment (15 Points)</p> <ul style="list-style-type: none"> • 1-2 days - 15 points • 3-4 days - 10 points • 4-7 days - 5 point • Above 7 days - 0 point 	30 Points
3	<p>Criteria number Three (3) Financial Capability has been amended as follows</p> <p>Financial Capability</p> <p>Access to Credit facility (Attach letter from Financial institution with the institution's Letter head)</p> <p>c. Attached Evidence</p> <ul style="list-style-type: none"> • Access to credit 10Million and above - 30 points • Access to credit between 5Million-10Million - 15 points • Access to credit between 1Million-5Million - 10 point • Access to credit between 500Million-1Million - 5 point 	30 Points
Total Points		100 Points

NB.

The tender sum should be inclusive of Capacity building levy of 0.03% of the value of the signed contract and other applicable taxes.

Bidder Reference check forms in the bid document (Recommendation from previous clients) is not applicable.

Interested and eligible bidders may view and download tender documents free of charge from the University's website www.karu.ac.ke or the PPIP tender portal www.tenders.go.ke
Enquiries may be sent via email to procurement@karu.ac.ke

Completed tender documents should be deposited in the Tender Box placed at the Administration Block at Karatina University (Main Campus) on or before the closing date and time as indicated above. Late submission will not be accepted.

The tender MUST be submitted in two (2) copies, one marked '**ORIGINAL**' and the other one marked '**COPY**' of the ORIGINAL

Sealed tenders must be marked with the tender name and reference number and addressed to:

The Vice Chancellor, Karatina University
P.O. Box 1957 – 10101, KARATINA

Tenders will be opened as scheduled above, The opening will take place in the Conference Hall at the Main Campus, Kagochi, Karatina in the presence of bidders or their representatives who wish to attend.

Further information is available at www.karu.ac.ke



Karatina University: ISO 9001:2015 Certified