

**KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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INTERNAL MEMO

FROM: Ag. Registrar (AA)

DATE: 28th July, 2025

TO: Y2 Students (2025/2026 AY)

REF: KarU/Rg.AA/1/Vol.11

**SUBJECT: FIRST SEMESTER 2025/2026 ACADEMIC YEAR TIMELINES FOR
BSc. CLINICAL MEDICINE STUDENTS**

First Semester of the 2025/2026 Academic Year will commence on **Monday, 8th September 2025**. **All BSc. Clinical Medicine students** are informed to take note and adhere to the listed timelines.

- i) To complete **Online Semester Registration (ERP)** on or before **Friday, 3rd October 2025** in line with *Fee Payment Policy Clause 5.5 (d) The individual Student whose name will not be in class list of bona fide students will be deregistered from the Semester after the lapse of 20% class attendance rule* (20% Registration Rule).
- ii) To complete **Online Registration** of courses for blended learning through **Learning Management System (LMS/Moodle)** student account on or before **Friday, 3rd October 2025**, and attend classes as expected.
- iii) Complete payment of Fees for the First Semester 2025/2026 Academic Year in line with '*Fees Payment Policy Clause 5.2*' including but not limited to the following:
 - Students will pay all fees on the day of admission and/or registration.
 - Students with financial challenges may be allowed to pay in two instalments; 60% and above on admission or registration day and the balance of 40% be cleared by the 40th day after the beginning of the semester (**Friday, 24th October 2025 (40th Day Rule)**).
- iv) Confirm **Registration for Examinations** by **Friday, 24th October 2025** through individual student portal and print Examination Card. Students are required to complete an evaluation of courses he/she has registered for in the Semester before printing the Examination Card.
- v) Continuous Assessment Tests are scheduled to be administered as follows:
 - First Continuous Assessment Test: between **Monday 29th September, 2025 to Friday 17th October, 2025** (4th to 6th Week).
 - Second Continuous Assessment Test: between **Monday 27th October, 2025 to Friday 14th November, 2025** (8th to 10th Week)
- vi) Administration of First Semester Examinations will start on **Monday, 8th December 2025 to Friday, 19th December 2025**. A detailed examination timetable will be released in due course.

Thank you.


Mr. Grey Mausi

Ag. REGISTRAR (AA)

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Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Ag. Registrar (P&A)
Ag. Finance Officer
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