

**KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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P.O Box 1957-10101, KARATINA

INTERNAL MEMO

FROM: Registrar (AA)

DATE: 18th November, 2025

TO: Current Y1 & Post Graduate students (2025/2026 AY)

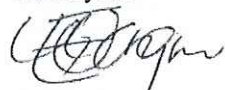
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**SUBJECT: FIRST SEMESTER 2025/2026 ACADEMIC YEAR TIMELINES FOR-
HEALTH SCIENCES STUDENTS**

First Semester of the 2025/2026 Academic Year commenced on **Monday, 15th September 2025**. All First Year Health students are informed to take note and adhere to the listed timelines.

- i) To have completed **Online Semester Registration (ERP)** on or before **Friday, 10th October 2025** in line with *Fee Payment Policy Clause 5.5 (d) The individual Student whose name will not be in class list of bona fide students will be deregistered from the Semester after the lapse of 20% class attendance rule" (20% Registration Rule).*
- ii) To have completed **Online Registration** of courses for blended learning through **Learning Management System (LMS/Moodle)** student account on or before **Friday, 10th October 2025**, and attend classes as expected.
- iii) Complete payment of Fees for the First Semester 2025/2026 Academic Year in line with '*Fees Payment Policy Clause 5.2*' including but not limited to the following:
 - Students will pay all fees on the day of admission and/or registration.
 - Students with financial challenges may be allowed to pay in two instalments; 60% and above on admission or registration day and the balance of 40% be cleared by the 40th day after the beginning of the semester (**Friday, 7th November 2025 (40th Day Rule).**
- iv) Confirm **Registration for Examinations** by **Friday, 7th November 2025** through individual student portal and print Examination Card. Students are required to complete an evaluation of courses he/she has registered for in the Semester before printing the Examination Card.
- v) Continuous Assessment Tests were scheduled to be administered as follows:
 - First Continuous Assessment Test: between **Monday 6th October, 2025 to Friday 24th October, 2025 (4th to 6th Week).**
 - Second Continuous Assessment Test: between **Monday 3rd November, 2025 to Friday 21st November, 2025 (8th to 10th Week)**
- vi) Administration of First Semester Examinations will start on **Monday, 5th January 2026 to Friday, 16th January 2026**. A detailed examination timetable will be released in due course.

Thank you.



Dr. Wangari Gathuthi
REGISTRAR (AA)

Copy to:

Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Ag. Registrar (P&A)
Ag. Finance Officer
Director ICT
Deans of Schools



Dean of Students
Heads of Departments
Senior Maintenance Officer
Catering Officer
Ag. Hostels Officer
Ag. Security Officer
Schools Administrative Assistants