

**KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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INTERNAL MEMO

FROM: Registrar (AA)

DATE: 21st January, 2026

TO: Current Students (2025/2026 AY)

REF: KarU/Rg. AA/1/Vol.11

RE: FEE PAYMENT

This is a reminder to all students that they have a personal obligation to ensure fees clearance before start of examination. Note that the ERP has been re-opened from **today, 21st January 2026 to Monday 2nd February, 2026** for students who have cleared fees to register for courses in the upcoming examinations.

Students are therefore reminded as follows:

1. Students under the **OLD FUNDING MODEL** have a fee structure that guides on fees to be paid.
2. Student under the **NEW FUNDING MODEL** have a household fees component to be paid and any outstanding balances thereof.
3. Following semester timelines adjustment and as earlier circulated, the following groups are reminded:
 - a) All continuing students (Except those in Health Sciences) begin exams from Monday, 2nd February 2026 to Friday, 13th February 2026.
 - b) First Year students (Except those in Health Sciences) begin exams from Monday, 23rd February 2026 to Friday, 6th March 2026.
 - c) Third Year Education students will proceed on Teaching Practice from Monday, 27th April 2026 to Friday, 31st July 2026.
 - d) All other Third Year students (Except those in Health Sciences) will proceed on industrial attachments from Monday, 8th June 2026 to Friday, 28th August, 2026

NB: No student will undertake any of the above listed activities having not met their personal fees payment obligation (Household for Y1, Y2 and Y3; and guided Fees Structure for Y4).

Kindly adhere to the guidance accordingly.



Dr. Wangari Gathuthi
REGISTRAR (AA)

Copy to:

- Vice Chancellor
- Deputy Vice Chancellor (ARSA)
- Deputy Vice Chancellor (PFA)
- Ag. Registrar (P&A)
- Ag. Finance Officer
- Deans of Schools
- Dean of Students
- Director ICT
- Heads of Departments
- Schools Administrative Assistants