

**KARATINA UNIVERSITY  
OFFICE OF THE REGISTRAR  
(ACADEMIC AFFAIRS)**

TEL:+254 0716135171/0723683150

P.O Box 1957-10101,KARATINA

**INTERNAL MEMO**

**FROM:** Registrar (AA)

**DATE:** 2<sup>nd</sup> February 2026

**TO:** Current Students (2025/2026 AY)

**REF:** KarU/Rg.AA/1/Vol.11

**RE: FOLLOW-UP ON FEES PAYMENT SEM 1 - 2025/2026AY**

This is in reference to the communication dated 2<sup>nd</sup> December 2025 and 21<sup>st</sup> January 2026 on the above subject (attached), in which students were reminded of their personal obligation to ensure fees clearance before the commencement of examinations on **Monday, 2<sup>nd</sup> February 2026**.

Students were required to clear their fee balances as guided below:

1. Students under the **OLD Funding Model** were to clear fees in accordance with the respective approved fee structure.
2. Students under the **NEW Funding Model** were to clear the **HOUSEHOLD** fees component and any outstanding balances.

Consequently, students with outstanding fee balances are advised to **DEFER** their studies. Further, any examinations sat for while a student has an outstanding fees balance shall be **CANCELLED**, as provided for under **Section 2.5.8 Group 1(v)** of the Common Rules and Regulations for Examination.

Kindly be guided accordingly.

Thank you.



**Dr. Wangari Gathuthi**  
**REGISTRAR (AA)**



Copy to:

Vice Chancellor  
Deputy Vice Chancellor (ARSA)  
Deputy Vice Chancellor (PFA)  
Ag. Registrar (P&A)  
Ag. Finance Officer  
Deans of Schools  
Dean of Students  
Director ICT  
Heads of Departments  
Schools Administrative Assistants

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P.O Box 1957-10101, KARATINA

**INTERNAL MEMO**

**FROM:** Registrar (AA)

**DATE:** 21<sup>st</sup> January, 2026

**TO:** Current Students (2025/2026 AY)

**REF:** KarU/Rg.AA/1/Vol.11

**RE: FEE PAYMENT**

This is a reminder to all students that they have a personal obligation to ensure fees clearance before start of examination. Note that the ERP has been re-opened from **today, 21<sup>st</sup> January 2026 to Monday 2<sup>nd</sup> February, 2026** for students who have cleared fees to register for courses in the upcoming examinations.

Students are therefore reminded as follows:

1. Students under the **OLD FUNDING MODEL** have a fee structure that guides on fees to be paid.
2. Student under the **NEW FUNDING MODEL** have a household fees component to be paid and any outstanding balances thereof.
3. Following semester timelines adjustment and as earlier circulated, the following groups are reminded:
  - a) All continuing students (Except those in Health Sciences) begin exams from Monday, 2<sup>nd</sup> February 2026 to Friday, 13<sup>th</sup> February 2026.
  - b) First Year students (Except those in Health Sciences) begin exams from Monday, 23<sup>rd</sup> February 2026 to Friday, 6<sup>th</sup> March 2026.
  - c) Third Year Education students will proceed on Teaching Practice from Monday, 27<sup>th</sup> April 2026 to Friday, 31<sup>st</sup> July 2026.
  - d) All other Third Year students (Except those in Health Sciences) will proceed on industrial attachments from Monday, 8<sup>th</sup> June 2026 to Friday, 28<sup>th</sup> August, 2026

**NB:** No student will undertake any of the above listed activities having not met their personal fees payment obligation (Household for Y1, Y2 and Y3; and guided Fees Structure for Y4).

Kindly adhere to the guidance accordingly.



**Dr. Wangari Gathuthi  
REGISTRAR (AA)**

Copy to:

- Vice Chancellor
- Deputy Vice Chancellor (ARSA)
- Deputy Vice Chancellor (PFA)
- Ag. Registrar (P&A)
- Ag. Finance Officer
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P.O Box 1957-10101, KARATINA

**INTERNAL MEMO**

**FROM:** Registrar (AA)

**DATE:** 2<sup>nd</sup> December, 2025

**TO:** Current Students (2025/2026 AY)

**REF:** KarU/Rg.AA/1/Vol.11

**SUBJECT: FEE PAYMENT**

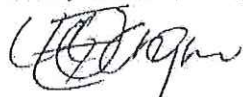
This is a reminder to all students that they have a personal obligation to ensure fees clearance before start of examination.

Students are therefore reminded as follows:

1. Students under the **OLD FUNDING MODEL** have a fee structure that guides on fees to be paid.
2. Student under the **NEW FUNDING MODEL** have a household fees component to be paid.
3. Following semester timelines adjustment and as earlier circulated, the following groups are reminded:
  - a) Continuing Health Science Students begin exams from Friday, 5<sup>th</sup> December 2025 to Friday, 19<sup>th</sup> December 2025.
  - b) First Year Health Science Students begin exams from Monday, 5<sup>th</sup> January 2026 to Friday, 16<sup>th</sup> January 2026.
  - c) All other students except 3<sup>rd</sup> Year Education Students begin exams from Monday, 2<sup>nd</sup> February 2026 to Friday, 13<sup>th</sup> February 2026.
  - d) First Year Non-Health Science Students begin exams from Monday, 23<sup>rd</sup> February 2026 to Friday, 6<sup>th</sup> March 2026.
  - e) Education students will proceed on Teaching Practice from Monday, 27<sup>th</sup> April 2026 to Friday, 31<sup>st</sup> July 2026.
  - f) Third years will proceed on industrial attachments from Monday, 8<sup>th</sup> June 2026 to Friday, 28<sup>th</sup> August, 2026

**NB:** No student will undertake any of the above listed activities having not met their personal fees payment obligation (Household for Y1, Y2 and Y3; and guided Fees Structure for Y4).

Kindly adhere to the guidance accordingly.



**Dr. Wangari Gathuthi  
REGISTRAR (AA)**

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