

**KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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INTERNAL MEMO

FROM: Registrar (AA)

DATE: 17th February, 2026

TO: Y2, Y3, Y4 (2025/2026 AY)

REF: KarU/Rg.AA/1/Vol.11

**SUBJECT: SECOND SEMESTER 2025/2026 ACADEMIC YEAR TIMELINES WITH
EXEMPTION OF HEALTH SCIENCES STUDENTS**

Second Semester of the 2025/2026 Academic Year commence on **Monday, 16th February 2026**. All students **EXCEPT those in the School of Health Sciences** are informed to take note and adhere to the listed timelines.

- i) To complete **Online Semester Registration (ERP)** on or before **Friday, 13th March 2026** in line with *Fee Payment Policy Clause 5.5 (d) The individual Student whose name will not be in class list of bona fide students will be deregistered from the Semester after the lapse of 20% class attendance rule* (20% Registration Rule).
- ii) To complete **Online Registration** of courses for blended learning through **Learning Management System (LMS/Moodle)** student account on or before **Friday, 13th March 2026** and attend classes as expected.
- iii) Complete payment of Fees for the Second Semester 2025/2026 Academic Year in line with *'Fees Payment Policy Clause 5.2'* including but not limited to the following:
 - Students will pay all fees on the day of admission and/or registration.
 - Students with financial challenges may be allowed to pay in two instalments; 60% and above on admission or registration day and the balance of 40% be cleared by the 40th day after the beginning of the semester (**Friday, 10th April 2026 (40th Day Rule)**).
- iv) Confirm **Registration for Examinations** by **Friday, 10th April 2026** through individual student portal and print Examination Card. Students are required to complete an evaluation of courses he/she has registered for in the Semester before printing the Examination Card.
- v) Continuous Assessment Tests are scheduled to be administered as follows:
 - First Continuous Assessment Test: between **9th March, 2026 to 27th March, 2026** (4th to 6th Week).
 - Second Continuous Assessment Test: between **6th April 2026 to 24th April, 2026** (8th to 10th Week)
- vi) Administration of Second Semester Examinations will start on **Monday, 25th May 2026 to Friday, 5th June 2026**. A detailed examination timetable will be released in due course.

Kindly take **NOTE** that the administration of Second Semester for the **THIRD YEAR EDUCATIONAL PROGRAMMES** is as follows.

- a) Administration of End of Second Semester Examination from **Monday, 31st August to Friday, 11th September 2026**.

However, all the other timelines (i-v) remain as above.

Thank you.



Dr. Wangari Gathuthi
REGISTRAR (ACADEMIC AFFAIRS)

Copy to:

Vice Chancellor
DVC (ARSA)
DVC (PFA)
Ag. Registrar (P&A)
Ag. Finance Officer
Director ICT

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