

**KARATINA UNIVERSITY
OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)**

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P.O Box 1957-10101, KARATINA

INTERNAL MEMO

FROM: Registrar (AA)

DATE: 17th March , 2026

TO: Y1 & Postgraduate Students (2025/2026 AY)

REF: KarU/Rg.AA/1/Vol.11

SUBJECT: SECOND SEMESTER 2025/2026 ACADEMIC YEAR TIMELINES

Second Semester of the 2025/2026 Academic Year will commence on **Monday, 9th March 2026**. All first year students **EXCEPT those in the School of Health Sciences** and all postgraduate students are informed to take note and adhere to the listed timelines.

- i) To complete **Online Semester Registration (ERP)** on or before **Friday, 3rd April 2026** in line with *Fee Payment Policy Clause 5.5 (d) The individual Student whose name will not be in class list of bona fide students will be deregistered from the Semester after the lapse of 20% class attendance rule" (20% Registration Rule).*
- ii) To complete **Online Registration** of courses for blended learning through **Learning Management System (LMS/Moodle)** student account on or before **Friday, 3rd April 2026** and attend classes as expected.
- iii) Complete payment of Fees for the Second Semester 2025/2026 Academic Year in line with '*Fees Payment Policy Clause 5.2*' including but not limited to the following:
 - Students will pay all fees on the day of admission and/or registration.
 - Students with financial challenges may be allowed to pay in two instalments; 60% and above on admission or registration day and the balance of 40% be cleared by the 40th day after the beginning of the semester (**Friday, 1st May 2026 (40th Day Rule)**).
- iv) Confirm **Registration for Examinations** by **Friday, 1st May 2026** through individual student portal and print Examination Card. Students are required to complete an evaluation of courses he/she has registered for in the Semester before printing the Examination Card.
- v) Continuous Assessment Tests are scheduled to be administered as follows:
 - First Continuous Assessment Test: between **30th March, 2026** to **17th April, 2026** (4th to 6th Week).
 - Second Continuous Assessment Test: between **27th April, 2026** to **15th May, 2026** (8th to 10th Week)
- vi) Administration of Second Semester Examinations will start on **Monday, 15th June, 2026** to **Friday, 26th June 2026**. A detailed examination timetable will be released in due course.

Please be guided accordingly.

Thank you.



Dr. Wangari Gathuthi

REGISTRAR (ACADEMIC AFFAIRS)

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Deputy Vice Chancellor (PFA)
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