

**OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)
INTERNAL MEMO**

FROM: Registrar (AA)

DATE: 16th June, 2026

TO: All Current Students (2025/2026 AY)

REF: KarU/Rg.AA/1/Vol.12

SUBJECT: ISSUANCE OF STUDENT IDENTIFICATION (ID) CARDS

This is to notify you that Student Identification Cards are now ready for collection.

Students who completed the Biometric Registration process and are yet to receive their Identification Cards are hereby requested to visit the Admissions Office commencing Wednesday, 17th June 2026 from 8.00 a.m. to 5.00 p.m. on weekdays.

Please note that presentation of your original National Identity Card or Birth Certificate is mandatory.

Kindly take note.

Thank you.



Dr. Wangari Gathuthi
REGISTRAR (AA)

Copy to: Vice Chancellor
Deputy Vice Chancellor (ARSA)
Deputy Vice Chancellor (PFA)
Ag. Registrar (P&A)
Ag. Finance Officer
Deans of Schools
Dean of Students
Director ICT
Heads of Departments
Schools Administrative Assistants

