



KARATINA UNIVERSITY

Inspiring Innovation and Leadership

**OFFICE OF THE REGISTRAR
(ACADEMIC AFFAIRS)
INTERNAL MEMO**

FROM: Registrar (AA)

DATE: 10th August, 2026

TO: All Students

REF: KarU/Rg.AA/1/Vo1.12

SUBJECT: ADMINISTRATION OF SPECIAL/SUPPLEMENTARY EXAMINATIONS OF 2025/2026 AY

The Special Senate meeting held on **Thursday, 30th July 2026** considered and approved that the Special/Supplementary Examinations be administered to all eligible students. In view of this, the Special/Supplementary Examinations that were scheduled to be held on **Monday, 24th August 2026 to Friday, 28th August 2026** as earlier communicated have been rescheduled to commence on **Monday, 24th August, 2026 to Friday, 4th September 2026**.

Additionally, it was agreed that only students who will have fulfilled the following conditions will be allowed to sit for the examinations:

- i) Cleared all outstanding fees;
- ii) Paid requisite supplementary examination fees; and
- iii) Registered for the respective examinations through the student portal (*students to conduct respective School Administrative Assistance for support*).

Please note that registration deadline is Friday, 14th August 2026.

Be guided accordingly,

Thank you.

**Dr. Wangari Gathuthi
REGISTRAR (AA)**



Copy to:

Vice Chancellor
DVC (PFA)
DVC (ARSA)
Ag. Registrar (PA)
Ag. Finance Officer
Director ICT

Deans of Schools
Heads of Departments
University Timetable
Coordinator
Senior Assistant Dean of
Students

Senior Maintenance Officer
Senior Catering Officer
Ag. Hostels Officer
Security Officer
School Administrative
Assistants
Examinations Office



Karatina University: ISO 9001:2015 Certified