



KARATINA UNIVERSITY

Inspiring Innovation and Leadership

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS) INTERNAL MEMO

FROM: Registrar (AA)

DATE: 10th August, 2026

TO: BSc CLM Y1, Y2, Y3 students (2026/2027 AY)

REF: KarU/Rg.AA/1/Vo1.12

SUBJECT: FIRST TRIMESTER 2026/2027 AY TIMELINES

First Trimester of the 2026/2027 Academic Year will commence on **Monday, 31st August 2026**. All BSc Clinical Medicine First; Second and Third Year students are informed to take note and adhere to the listed timelines:

- i) To complete **Online Trimester Registration (ERP)** on or before **Friday, 25th September 2026** in line with *Fee Payment Policy Clause 5.5 (d)*. The individual Student whose name will not be in the class list of bona fide students will be deregistered from the Semester after the lapse of the 20% class attendance rule (**20% Registration Rule**).
- ii) To complete **Online Registration** of courses for blended learning through **Learning Management System (LMS/Moodle)** student account on or before **Friday, 25th September 2026** and attend classes as expected.
- iii) Complete payment of Fees for the First Trimester 2026/2027 Academic Year in line with '*Fees Payment Policy Clause 5.2*', including but not limited to the following: Students will pay all fees on the day of admission and/or registration. Students with financial challenges may be allowed to pay in two instalments; 60% and above on admission or registration day and the balance of 40% be cleared by the 40th day after the beginning of the trimester (**Friday, 23rd October 2026 (40th Day Rule)**).
- iv) Confirm **Registration for Examinations** by **Friday, 23rd October 2026** through the individual student portal and print the Examination Card. Students are required to complete an evaluation of courses he/she has registered for in the Trimester before printing the Examination Card.
- v) Continuous Assessment Tests are scheduled to be administered as follows:
 - First Continuous Assessment Test: between **21st September 2026 to 9th October, 2026** (4th to 6th Week).
 - Second Continuous Assessment Test: between **19th October, 2026 to 6th November, 2026** (8th to 10th Week)
- vi) Administration of First Trimester Examinations will start on **Monday, 30th November 2026 to Friday, 11th December 2026**. A detailed examination timetable will be released in due course.

Thank you.

Dr. Wangari Gathuthi
REGISTRAR (AA)

Copy to:
Vice Chancellor
DVC (PFA)
DVC (ARSA)
Ag. Registrar (PA)
Ag. Finance Officer
Director ICT



Deans of Schools
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Students
Senior Maintenance Officer

Senior Catering Officer
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Karatina University: ISO 9001:2015 Certified