



KARATINA UNIVERSITY

Inspiring Innovation and Leadership

OFFICE OF THE REGISTRAR (ACADEMIC AFFAIRS) INTERNAL MEMO

FROM: Registrar (AA)

DATE: 17th August, 2026

TO: All Students

REF: KarU/Rg.AA/1/Vo1.12

SUBJECT: REGISTRATION OF SPECIAL/SUPPLEMENTARY EXAMINATIONS OF 2025/2026 AY

The Special Senate meeting held on **Thursday, 30th July 2026** considered and approved that the Special/Supplementary Examinations be administered to all eligible students from **Monday, 24th August, 2026 to Friday, 4th September 2026**.

Additionally, it was agreed that only students who will have fulfilled the following conditions will be allowed to sit for the examinations:

- i) Cleared all outstanding fees;
- ii) Paid requisite supplementary examination fees; and
- iii) Registered for the respective examinations through the student portal (*students to conduct respective School Administrative Assistance for support*).

This is to notify that the registration for Special/Supplementary Examinations closes on **Friday, 21st August 2026**.

Be guided accordingly,

Thank you.

Dr. Wangari Gathuthi
REGISTRAR (AA)



Copy to:

Vice Chancellor
DVC (PFA)
DVC (ARSA)
Ag. Registrar (PA)
Ag. Finance Officer

Director ICT
Deans of Schools
Heads of Departments
University Timetable
Coordinator
Senior Assistant Dean of
Students

Senior Maintenance Officer
Senior Catering Officer
Ag. Hostels Officer
Security Officer
School Administrative
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Examinations Office

